

PEOPLE SCRUTINY COMMITTEE

Date: Thursday 1 June 2017

Time: 5.30 pm

Venue: Rennes Room, Civic Centre, Paris Street, Exeter

Members are invited to attend the above meeting to consider the items of business.

If you have an enquiry regarding any items on this agenda, please contact Howard Bassett, Democratic Services Officer (Committees) on 01392 265107.

Entry to the Civic Centre can be gained through the Customer Service Centre, Paris Street.

Membership -

Councillors Wardle (Chair), Foale (Deputy Chair), Branston, Foggin, Hannan, Hannaford, Holland, Morris, Thompson and Vizard

Agenda

Part I: Items suggested for discussion with the press and public present

1 Apologies

To receive apologies for absence from Committee members.

2 Minutes

To sign the minutes of the meeting held on 2 March 2017.

3 Declaration of Interests

Councillors are reminded of the need to declare any disclosable pecuniary interests that relate to business on the agenda and which have not already been included in the register of interests, before any discussion takes place on the item. Unless the interest is sensitive, you must also disclose the nature of the interest. In accordance with the Council's Code of Conduct, you must then leave the room and must not participate in any further discussion of the item.

Councillors requiring clarification should seek the advice of the Monitoring Officer prior to the day of the meeting.

4 Local Government (Access to Information) Act 1985 - Exclusion of Press and Public

RESOLVED that, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of item 13 on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1, Schedule 12A of the Act.

5 Questions from the Public under Standing Order 19

Details of questions should be notified to the Corporate Manager Democratic and Civic Support at least three working days prior to the meeting. Further information and a copy of the procedure are available from Democratic Services (Committees) (Tel: 01392 265115) and also on the Council web site - www.exeter.gov.uk/decisions.

6 Questions from Members of the Council under Standing Order 20

To receive questions from Members of the Council to appropriate Portfolio Holders.

PRESENTATION TO COMMITTEE

7 Scrutiny Committees PFH Year End update - June 2017

Councillors Morse (Portfolio Holder for People), Councillor Packham (Portfolio Holder for the Housing Revenue Account), and Councillor Bialyk (Portfolio Holder for Health and Wellbeing, Communities and Sport) to present year end updates for 2016/17.

(Pages 5 - 16)

ITEMS FOR DISCUSSION

8 Housing Revenue Account Final Accounts 2016/17

To consider the report of the Chief Finance Officer.

(Pages 17 - 32)

9 People - Final Accounts - 2016/17

To consider the report of the Chief Finance Officer.

(Pages 33 - 42)

ITEM FOR CONSIDERATION BY THE EXECUTIVE

10 Exeter : A Young People-Friendly City

To consider the report of the Programme Manager - Communities.

(Pages 43 - 56)

ITEMS FOR INFORMATION ONLY

- | | | |
|----|--|--------------------|
| 11 | Exeter Health and Well Being - Minutes of the meeting held on 31 January 2017 | (Pages 57
- 62) |
| 12 | Task and Finish Scrutiny Membership | (Pages 63
– 66) |

Part II : Item suggested for discussion with the press and public excluded

ITEM FOR CONSIDERATION BY THE EXECUTIVE

- 13 **Purchase and Conversion of a Property for use as Temporary Accommodation**

To consider the report of the Director

(Pages 67
- 96)

Date of Next Meeting

The next scheduled meeting of the People Scrutiny Committee will be held on **Thursday 7** September 2017 at 5.30 pm in the Civic Centre.

Find out more about Exeter City Council services by looking at our web site <http://www.exeter.gov.uk>. This will give you the dates of all future Committee meetings and tell you how you can ask a question at a Scrutiny Committee meeting. Alternatively, contact the Democratic Services Officer (Committees) on (01392) 265107 for further information.

Follow us:

www.twitter.com/ExeterCouncil

www.facebook.com/ExeterCityCouncil

Individual reports on this agenda can be produced in large print on request to Democratic Services (Committees) on 01392 265107.

This page is intentionally left blank

PEOPLE SCRUTINY COMMITTEE

1 June 2017

Portfolio Holder Priorities 2016/17 – Year end report

End of year updates against priorities for all Portfolio Holders are included within this report.

Members will note that some Portfolio Holders report to a different scrutiny committee and are unable to take questions at all committees.

2016/17 Leader of the Council: Councillor Peter Edwards

	Priority	Update
PH1	Work with partners in the Heart of the South West on a devolution deal that meets the needs of Exeter	Work continuing on draft Productivity Plan. Draft terms of reference released for HoTSW Joint Committee.
PH2	Set up a new vehicle for delivering housing and commercial schemes	Detailed business case ongoing.
PH3	Introduce a pan-council performance framework	Draft performance framework prepared.

2016/17 Portfolio Holder for Support Services: Councillor Ollie Pearson

	Priority	Update
PH4	Produce and implement a digital customer platform and maximise opportunities for shifting customers to digital services	Set up and phase 1 automated processes due to be completed in May.
PH5	Introduce a new communication and marketing strategy	Strategy is being prepared by new Director of Communications and Marketing.
PH6	Oversee prioritisation of the council's IT requirements and effective and efficient delivery by Strata Solutions	Regular Internal Review Board meetings are held to review workloads and raise issues of concern.
PH7	Take forward the Asset Management Plan	Review of legal advice on investment strategy and options on community asset transfer underway.
PH8	Introduce new procurement arrangements	Job evaluation paperwork completed for new team. There are a number of queries regarding contract regulations. A report will be presented to the June / July committee cycle.

2016/17 Portfolio Holder for People: Councillor Emma Morse

	Priority	Update
PH9	Investigate and deliver more cost effective and responsive temporary accommodation to meet housing needs	<p>Purchase costings have been received and a detailed business case asking for capital expenditure will be presented to the June Executive.</p> <p>Advert for leased shared properties is live on contract finder.</p> <p>New funding regime has been announced and a reduction in existing self-contained units planned. This is being managed by the Housing Customer Relations Lead in communication with the Housing Needs Team.</p>
PH10	Implement the action plan for the Homelessness Strategy	<p>Partnership delivery groups are live and joint member steering group meeting took place in April.</p> <p>New legislation has been announced which will require an update to the strategy. This will take place over the next year for implementation in April 2018.</p>
PH11	Ensure the City Council is taking an active role in developing and monitoring the priorities of Integrated Care Exeter and CoLab	Commissioning and Development Leads selected in April 2017 will drive the detailed business case forward. Due to deliver commissioning plan and evidence from test of change by October 2017.
PH12	Consult on and implement the new Local Council Tax Support Scheme for 2017/18	Task completed in full.
PH13	Work with partners to support the development of money management skills	<p>Merger with Somerset Savings & Loans has not gone ahead. Plough & Share now in talks with City of Plymouth Credit Union about a possible merger.</p> <p>Two applications have been received for the 'Budgeting & Money Management Support' Tender (from Citizens Advice and Homemaker Southwest). Further clarification needed from suppliers before tender can be awarded. Revised decision date set for 12 May.</p>
PH14	Ensure that the impact of Welfare Reform on residents and the Council is identified and mitigated where possible	Devon County Council have requested data following implementation of the Minimum Income Floor within local Council Tax Support schemes, to consider funding some of the administration costs in applying these changes, and in relation to the amount of saving achieved.

	Priority	Update
		<p>We are looking into setting up a referral process to Business Link who assist self-employed customers to maximise income and offer support.</p> <p>Sedgemoor highlighted that Universal Credit full service impacts on Citizens Advice as customers are left un-supported by DWP. Our local Citizens Advice are working with us in planning for full service Universal Credit in June 2018, and have been requested to seek data from their Somerset colleagues.</p> <p>Interactive dashboard purchased to achieve the following:</p> <ol style="list-style-type: none"> 1. Better understanding of who has been impacted by welfare reforms, and who will be impacted by reforms to come. 2. Better understanding of where debt is within the city, down to Ward and Street level. 3. Understanding of where we can target best use of DHP.
PH15	Continue to focus on the recovery of funds due to the Council, based on principles of understanding customers' ability to pay	<p>Council Tax collection for 2016/17 ended 0.2% above target.</p> <p>Rent (HRA) collection for 2016/17 improved above the previous year's end point by 0.10%.</p> <p>Rent (Non-HRA) arrears for 2016/17 ended overall lower at the end of the year compared to the end of the previous year, with only the PSL tenure arrears showing an increase:</p> <p>STA arrears – down 0.21% Extralet arrears - down 3.48% PSL arrears - increase 0.73%</p> <p>Housing Benefit overpayment collection – the total debt outstanding at the end of 2016/17 is lower, compared to the end point of 2015/16 by just under £100k.</p> <p>So apart from a slight increase in PSL arrears (0.73%), the overall picture is of improvement in collection, despite the resourcing issues.</p>

Proposed 2017/18 new priority

- Investigate alternatives to current local Council Tax Support scheme

2016/17 Portfolio Holder for Housing Revenue Account: Councillor Hannah Packham

	Priority	Update
PH16	Set up a HRA Management Board	Report being presented to the June cycle of committees.
PH17	Maximise value from contractors	Regular contract meetings in place to drive up performance of existing contractors. Further development of 'New Operating Model' awaiting appointment of new Director.
PH18	Ensure that the efficiency and effectiveness of the housing function matches, or aims to match that of best-in-class providers	External benchmarking being used to identify areas of comparative weakness and an internal report for 2016/17 being drafted. Managers addressing any potential areas of weaknesses.
PH19	Propose and consult on a new model for supporting residents of our older persons' accommodation	Now in place and completed.
PH20	Undertake a comprehensive survey of our housing stock in order to understand future investment requirements and inform budget planning	Awaiting interim report. Following a meeting with consultant's the report will be shared with the Housing Management Team and the Portfolio Holder.

2016/17 Portfolio Holder for Place: Councillor Stephen Brimble

	Priority	Update
PH21	Work with Devon & Cornwall Police to provide extra police officers in Exeter	<p>Discussions have been held with the Director of Communications and Marketing regarding improving the communications around Community Safety Partnership activities.</p> <p>The Council has an ongoing dialogue with the Police regarding policing arrangements.</p>
PH22	Develop and implement a strategy that provides public reassurance and reduces the root causes of ASB	<p>Work has been taking place around the protocol for dealing with the implementation of the PSPO.</p> <p>Best Bar None has launched its third year.</p> <p>The service successfully prosecuted three drivers who were illegally plying for hire in the city and putting public safety at risk.</p>
PH23	Improve the recycling rate	<p>Funding from the Devon Authorities Strategic Waste Committee has been allocated towards an externally appointed Recycling Advisor to work full time in Exeter for four months on direct engagement with residents in low-recycling areas. These areas will be identified in May and the engagement work due to start mid-summer 2017.</p>
PH24	Improve cleansing of the city centre (to achieve A grade in the city centre and B grade elsewhere)	<p>System data is now starting to highlight areas requiring changes to operational performance.</p> <p>Iphone phased roll out continuing.</p>
PH25	Complete the business case for doorstep food waste collections and analyse options	<p>Presentation of final report to a special meeting of Informal Executive to take place on a date to be agreed after the elections.</p>
PH43	Progress a solution for management of the Exe Estuary Harbour, canal and waterways	<p>Work plan for delivery of PMSC compliance is currently being formed following retirement of existing Service Manager.</p>

2016/17 Portfolio Holder for City Transformation, Energy & Transport:
Councillor Rosie Denham

	Priority	Update
PH26	Lead the Council's work with Exeter City Futures, including exploring how new technology can help to tackle congestion, achieve energy independence and progress a smart city agenda, including digital technology infrastructure	<p>Work has progressed over the year on a number of projects working towards the Exeter City Futures goals of energy independence and a congestion-free Exeter, including a data portal, city centre district heating network, and retro-fitting council properties with smarter energy solutions. Exeter City Futures launched an accelerator programme in January 2017 with 39 applications received from entrepreneurs and businesses proposing solutions to a range of 5 'challenges' around the two goals identified at a business workshop in December 2016. One of the proposals is a trial of an on-demand mini-bus for specific Exeter businesses in a geographic location initially, with the potential to upscale if proven effective. The Council is working with Exeter City Futures and the University on a community engagement partnership project to raise awareness of the ambitions and engage with communities to equip them with the tools to solve similar challenges on a smaller scale. A large part of the work will be using data to analyse the problem, and the data portal will play a key role in this. Exeter City Futures are building an education programme and are working with Exeter College and the Maths School on some small projects that could be scaled up if viable solutions are created. Exeter City Futures have spent a significant part of the last 12 months building their profile – locally, nationally and globally - and raising awareness across the city; their aims for the next 6-12 months are to target local businesses and encourage them to sign up to the goals of Exeter's ECF vision, alongside bringing the successful incubated entrepreneurs to the next phase of the accelerator programme. The small Exeter City Futures team have recently secured office space in the city centre in order to bring all of the incubator people together to co-locate and share ideas and resources.</p>
PH28	Work with local residents and businesses to explore ideas for future investment in South Street and the wider West Quarter,	<p>Review of South Street feedback underway. A summary and scoping report will follow.</p> <p>New venue needs assessment underway</p>

	Priority	Update
	including options for a new city-centre performance venue	by appointed consultant.

2016/17 Portfolio Holder for City Development: Councillor Daniel Gottschalk

	Priority	Update
PH30	Progress the publication of a new development plan and address securing a future five year housing supply (working with the Leader)	<p>Public consultation on issues concluded and responses being analysed. Parallel “call for sites” across the Greater Exeter Strategic Plan area generated around 400 potential options. Next stage to screen suitability, consolidate and analyse.</p> <p>First meeting of the Members Steering Group and Reference Forum Meetings took place in April.</p> <p>Dedicated team now established in Civic Centre.</p> <p>Duty to cooperate meeting held with all neighbouring authorities on 20 March and no issues of concern raised.</p>
PH32	Establish governance arrangements for the CIL and an infrastructure fund for the 3 authorities	Draft Revised CIL Regulation 123 List to be taken through the political process in Summer / Autumn 2017, following the conclusion of work to revisit habitats mitigation costs across the Greater Exeter area.
PH33	Meet government targets for time taken to determining planning applications	The current government “accounting period” for performance is Oct 15- Sep 17. The Council’s performance is 66% for major applications and 72% for non-major as at 19/04/2017.

2016/17 Portfolio Holder for Health and Wellbeing, Communities & Sport:
Councillor Phil Bialyk

	Priority	Update
PH34	Oversee implementation of the community strategy	<p>In partnership with the Exeter Community Forum we are looking to implement the programme for community builder roles to be deployed in areas across the city. Over the next five years these roles will help to engage more residents and help them to contribute to a stronger sense of community by developing new resources and activities.</p> <p>Areas of the city identified for community builder roles are out for consultation with Exeter Community Forum members. The ECF Grass Roots Panel meet in May to make recommendations to Council on 11 July.</p> <p>Youth Strategy launch took place 22 March. Advisory group in place to support working groups around themes identified by young people. Key themes include:</p> <ul style="list-style-type: none"> • A voice for young people • Things to do, places to go • Protection from bullying & violence • Support young people's mental health • Environment for young people • Young people friendly economy <p>Report to People Scrutiny 1 June 2017.</p>
PH35	Explore how Asset Based Community Development (ABCD) can be introduced across the council and in key services	This issue will be revisited when new Portfolio Holder appointed with relevant director.
PH36	Work with partners to improve the health and wellbeing of Exeter's communities	<p>Wellbeing Exeter programme is being delivered to targeted areas of city to offer a social prescribing service to residents who would benefit from access to local community based activities and support around a range of needs. This is being evaluated by Plymouth University.</p> <p>This pilot is currently funded until September 2017, Devon Community Foundation are tasked with identifying ongoing funding for the programme. The Community Builders funded by Exeter City Council/Neighbourhood CIL will be an ongoing element of this programme over the next 5 years.</p>
PH37	Implement the council's	An implementation plan is being finalised

	Priority	Update
	Equality and Diversity Policy	<p>which will set out priority areas for action, timescales, resources etc. A paper on proposals regarding equality impact assessments will go to the Operational Management Board in June. Training for Managers on equality impact assessments will be run during the Summer.</p> <p>Priority to identify senior management champion for equality.</p>
PH38	Renew Exeter's Fairtrade City status and seek additional partners and new support for this initiative	Fairtrade city status renewed in November 2016. Successful Fairtrade Fortnight events held between 27 February – 12 March 2017. Fairtrade Steering Group have met to review Fairtrade Fortnight 2017 and to plan activities for the rest of the year.
PH39	Take forward the St Sidwell's Point and bus station developments, including procurement of operators	Tender review ongoing, completion expected May 2017.
PH40a	Improve cycle routes – including promoting good design	Assisting Devon County Council with delivery of primary routes to east of city, incorporating new design features.
PH40b	Provide more cycle parking around St Sidwell's Point	<p>Approximate numbers now proposed:</p> <ul style="list-style-type: none"> • 90 by Crown Estate • 40 by Crown Estate further afield • 60 by Exeter City Council • 38 by others
PH41	Sign off and help implement the City Sports Strategies	<p>Expression of interest submitted to Sport England, awaiting to see if successful to stage two. We will be notified of decision by June 2017.</p> <p>An interim Sports Strategy detailing the priorities for Exeter City Council and Active Exeter will be completed by June 2017.</p> <p>Portfolio Holder has been updated on emerging Facilities Strategy.</p>
PH42	Continue working with partners to make Exeter the most active city in the South West by 2018	Expression of interest submitted to Sports England, in order for Exeter to be selected to bid for Local Delivery Pilot status. Two stage process, outcome expected in June 2017.

2016/17 Portfolio Holder for Economy & Culture: Councillor Rachel Sutton

	Priority	Update
PH27	Support the Innovation Exeter project with the University and others to develop the knowledge economy to create more graduate and higher-paid jobs	Work continuing and the Greater Exeter Growth and Development Board under chairmanship of Deputy Vice Chancellor Mark Goodwin will seek, following the elections, a commitment from partners on the resourcing of the programme.
PH29	Conclude the review of governance arrangements for the RAMM	Following further consideration of the external consultant's report, the Senior Officer/Member Working Group decided not to pursue transfer to trust at this stage, instead to maintain the museum within the local authority framework.

EXETER CITY COUNCIL

REPORT TO: PEOPLE SCRUTINY COMMITTEE
DATE OF MEETING: 1 JUNE 2017
REPORT OF: CHIEF FINANCE OFFICER
TITLE: HOUSING REVENUE ACCOUNT FINAL ACCOUNTS 2016-17

Is this a Key Decision

No

Is this an Executive or Council Function?

Council

1. What is the report about?

To advise Members of any major differences, by management unit, between the approved budget and the outturn for the financial year up to 31 March 2017 in respect of the Housing Revenue Account and the Council's new build schemes.

An outturn update in respect of the HRA Capital Programme is also incorporated into this report in order to help provide a comprehensive financial update in respect of the Housing Revenue Account.

2. Recommendations:

That Members of People Scrutiny Committee assure themselves that Officers review areas with significant variances and undertake the necessary actions to address the issues that the variances may cause.

3. Reasons for the recommendation:

The Housing Revenue Account is a statutory account and local housing authorities have a duty to keep an HRA in accordance with proper accounting practices and to review the account throughout the year. Members are presented with a quarterly financial update in respect of the HRA and this is the final report for 2016-17.

4. What are the resource implications including non financial resources

The financial resources required to deliver services to Council tenants during 2016-17 are set out in the body of this report.

5. Section 151 Officer comments:

This report has been prepared on behalf of the Section 151 Officer to set out the financial position of the Housing Revenue Account, as at 31 March 2017, ahead of their inclusion in the Council's annual Statement of Accounts.

6. What are the legal aspects?

The Housing Revenue Account is framed by the Local Government and Housing Act 1989. This Act created the ring-fence and the structure within which the HRA operates and covers the detailed operation of the HRA, including the credits (income) and debits (expenditure) which make up the account.

7. Monitoring Officer comments:

This report raises no issues for the Monitoring Officer.

8. Report Details:

HRA Final Accounts to 31 March 2017

8.1 Key Variations from Budget

The 2016-17 financial year has ended with an overall net surplus of £1,498,784. This represents a decrease of £1,640,919 compared to the budgeted deficit of £142,125. A projected under-spend of £958,178 has previously been reported Scrutiny Committee – People as part of the quarterly budget monitoring updates, therefore the variances in the final quarter of the financial year have resulted in further savings of £682,731.

Summarised below are the main deviations from budget for the financial year. Please also refer to Appendix 1.

Budget Heading	Actual Budget Variance (Under)/Overspend	Explanation
Budgeted Deficit	£142,125	
Management Costs	(£24,635)	<ul style="list-style-type: none">Redundancy costs following the senior management restructure and the restructure of the Neighbourhood Warden service have been incurred, however the costs have been more than offset by savings across the management unit including;Staff training in respect of the new housing management system did not take place, as the new system is now scheduled for implementation during 2017-18. A saving is reported in the current financial year as the cost of staff training has been factored into next year's budgets.An under-spend in respect of introducing mobile working in housing services. Hand held devices have been purchased during the year, but the installation of wi-fi access in communal areas is planned for 2017-18. For this reason Executive approval will be sought to carry forward the under-spend.The hosting of a tenant and leaseholder conference was deferred whilst the future format for the event is considered.Vacant posts have resulted in savings in employee costs.
Housing Customers	(£42,356)	<ul style="list-style-type: none">Reflects an under-spend in utility costs, mostly attributable to a backdated refund in respect of communal lighting, due to over-estimated accounts.

		<ul style="list-style-type: none"> The under-spend also reflects a nil inflationary increase agreed with the cleaning contractor.
Sundry Land Maintenance	(£86,304)	<ul style="list-style-type: none"> Significant progression of tree maintenance works is pending the appointment of a Housing Tree Officer in 2017-18, following Executive approval on 10 January 2017. For this reason, a supplementary budget will be sought to carry forward £46k of these monies into 2017-18.
Repairs and Maintenance Programme	(£843,967)	<ul style="list-style-type: none"> This represents a combination of savings, most notably due to: <ul style="list-style-type: none"> <u>Asbestos Removal (£215k)</u> Reflects a reduction in asbestos survey costs following a change in contractor and a lower than anticipated level of asbestos removal works originating from planned capital projects and void properties. <u>General Maintenance (£283k)</u> A saving in respect of reactive repairs to council dwellings has occurred. Relatively mild weather conditions during the winter has kept the level of repairs stable. A potential underspend was reported as a budgetary risk in December, as allowance was made for adverse weather conditions. <u>Service Contracts (£100k)</u> Reflects a combination of savings in respect of service and maintenance contract costs including a £50k under-spend in fire risk assessment costs. The appointment of a main contractor is pending the procurement process, in the interim priority fire risk assessments have been undertaken including sheltered sites. <u>Low Maintenance and Painting (£164k)</u> This is Year 1 of a new 7 year cyclical programme and survey results identified a lower than anticipated level of external repairs to properties scheduled for 2016-17. Savings have also arisen in scaffolding costs, whereby a wash programme was completed from ground level on blocks at Bennett Square, Manston Rd and Prince Charles Rd. Some slippage in the programme occurred; manufacturing delays in the windows for Weirfield House and outstanding works at Tabernacle Court. For this reason Executive approval will be sought to carry

		forward £60k into 2017-18.
Capital Charges	£64,822	<ul style="list-style-type: none"> Depreciation charges are higher than budgeted due to a rise in the valuation of certain components of housing assets. Depreciation is a real cost to the HRA as it represents the amount of money which needs to be set aside in the Major Repairs Reserve to provide for the cost of future capital works or to repay debt
Housing Assets	(£221,063)	<ul style="list-style-type: none"> Reflects an £80k saving in respect of the stock condition survey following the outcomes of a tender process. The decant of tenants in ten LAINGS properties was not required during 2016-17. Higher than budgeted tender prices for the refurbishment of the properties have necessitated an options appraisal and caused a delay in the project timetable. A saving is reported in 2016-17, as the cost of decanting tenants in 2017-18 has been factored into next year's budgets. A consultancy budget was set aside for a review of operating models in respect of this service, but significant progression is pending the appointment of a new Director. For this reason Executive approval will be sought to carry forward the budget. Vacant posts have resulted in savings in employee costs.
Rents	(£360,334)	<ul style="list-style-type: none"> Rental income from council dwellings was higher than budgeted, but represents only a 1.6% variance. Partly attributable to a lower than anticipated number of empty properties for major works such as Rennes House and the LAINGS properties. Reflects additional income from garages due to a reduced level of voids.
Interest	(£127,072)	<ul style="list-style-type: none"> Reflects additional interest earned on HRA balances (Working Balance, Major Repairs Reserve and capital receipts). The revenue and capital under-spends in 2016-17 combined with retaining right-to-buy receipts rather than surrendering them back to DCLG have resulted in higher balances.
Total budget variances	(£1,640,909)	
HRA Surplus	£1,498,784	Transfer to the HRA Working Balance

8.2 HRA Working Balance

The total budget variances for 2016-17 have resulted in a surplus of £1,498,784, which will be transferred to the HRA working balance, as set out below.

The HRA Working Balance represents amounts set aside to help facilitate service improvements, repay debt or to provide investment in the stock in future financial years.

Movement	2016-17
Opening HRA Working Balance, as at 1/4/16	£7,068,670
Surplus for 2016-17	£1,498,784
Balance resolved to be retained (HRA contingency)	(£4,000,000)
Balance Available, as at 31/3/17	£4,567,454

8.3 Major Repairs Reserve

Under self-financing Councils are expected to set aside some of their income each year into the Major Repairs Reserve, in order to ensure appropriate provision is made towards financing future capital works or to repay debt. The balance held in the reserve at the end of the financial year is set out below:

Movement	2016-17
Opening Major Repairs Reserve, as at 1/4/16	£6,310,319
Revenue monies set aside during 2016-17	£2,721,773
Amount used to finance capital expenditure during 2016-17	(£312,893)
Balance, as at 31/3/17	£8,719,199

8.4 HRA Capital Programme

The 2016-17 HRA Capital Programme was last reported to Scrutiny Committee - People on 2 March 2017, since that meeting the following changes have been made that have reduced the programme.

Description	2016-17	Approval / Funding
HRA Capital Programme, reported as at 2 March	£12,143,470	
Budgets deferred to future financial years	(£5,765,978)	Executive 11 April 2017
Savings declared	(£94,832)	Executive 11 April 2017
Revised HRA Capital Programme	£6,282,660	

8.5 HRA Capital Expenditure

The total amount of HRA capital expenditure for 2016-17 was £5,620,062, which equates to 89.5% of the revised approved capital programme (as set out above). The nature of capital investment in the financial year comprised:

HRA Capital Expenditure	£
Capital investment in existing stock	3,436,285
Capital investment in the provision of new council homes	2,183,777
Total HRA Capital Expenditure	5,620,062

A detailed list of HRA capital budgets and actual expenditure is set out in Appendix 2.

8.6 Capital Variances from Budget

The details of key variances from budget are set out below:

Scheme	Overspend / (Underspend)	Explanation
Adaptations	£60,694	A combination of pressures arising from an ageing population and a drive to minimise waiting times has resulted in a budget overspend. Adaptations are undertaken to help the elderly and disabled remain in the homes for longer. The cost of adaptations will form part of a procurement review in 2017-18 in order to help identify potential cost efficiencies.
Programmed Re-roofing	£16,906	On a spend to save basis, the replacement of roofs at Taunton Close and Wellington Road were completed during the year in order to minimise repair costs due to their poor condition.
Kitchen Replacement Programme	£113,153	A net overspend in replacement kitchens and bathrooms has occurred which reflects the levels of void properties requiring replacements prior to being let.
Bathroom Replacement Programme	(£79,272)	
Replacement Housing Management System	£19,380	The budget for the new OPENHousing system has been re-aligned with the contract value.
COB Wave 2 – Whipton Methodist Church	(£20,648)	A saving is reported following settlement of the final accounts. In total, 14 new properties were built to passiv haus standards on these two council own build sites (Silverberry Close and Barberry Close)
COB Wave 2 –Bennett Square		

Scheme	Budget to be deferred to 2017-18	Explanation
Rennes House Structural Works	£17,413	Significant progression of this scheme is pending an options appraisal including potential grant funding for energy conservation measures. In the meantime the replacement of the lifts has been prioritised for 2017-

		18.
Common Area Footpath/Wall Improvements	£14,371	Major works planned at Meadow Way will extend into 2017-18 and the budget has been profiled accordingly.
Electrical Re-wiring	£345,297	The main contractor for planned electrical works were appointed in July '16, slippage of the budget has occurred due to the later start date.
COB Wave 2 – Rennes House Car Park	£517,952	The installation of a new substation, asbestos removal works and freezing temperatures affecting the laying of blockwork have resulted in a minor slippage of the scheme with the forecast completion date moving by one month (September 17 to October 17).
St Loyes Extra Care Scheme	£41,571	Both the budget and project timetable for this scheme are pending the outcomes of the latest tender return and value engineering exercise. A separate report will be prepared for Executive on 13 June and Council on 25 July to update Members and seek approval for any budgetary changes.
Acquisition of Social Housing	(£141,458)	The Council successfully completed on the acquisition of 4 x 3 bedroom properties at Hill Barton Vale before the end of the financial year, earlier than anticipated (3,5,7 and 9 Elsie Place). On the flipside, acquisition of 8 Membury Crescent will now complete in 2017-18 after final inspections have taken place.

8.7 HRA Capital Financing

The total HRA capital expenditure for 2016-17 will be financed as follows:

HRA Capital Finance	£
Major Repairs Reserve	312,893
Revenue Contribution to Capital	4,689,075
Capital Receipts	111,562
External Grants/Contributions	506,532
Total HRA Capital Financing	5,620,062

The impact on the capital resources available to the HRA over the next 3 years is set out in Appendix 3.

8.8 HRA Debt

The Government have put a limit on the amount of borrowing the authority can have for the purposes of the HRA, called the 'debt cap'. As at 31 March 2017, the amount of debt attributable to the HRA remains up to its 'debt cap' of £57,882,413.

9. Council Own Build (COB) Final Accounts to 31 March 2017

The Council's own build properties at Rowan House and Knights Place form part of the overall Housing Revenue Account, but separate income and expenditure budgets are maintained in order to ensure that they are self-financing.

9.1 Key Variations from Budget

The 2016-17 financial year has ended with an overall net surplus of £39,054, which will be transferred to the COB working balance. This represents a minor increase of £1,034 compared to the budgeted transfer to the working balance of £38,020.

9.2 The main variations are detailed below, please also refer to Appendix 1:

MU Code	Management Unit	Budget Variance Overspend / (Underspend)	Explanation
85B5	COB	(£1,034)	Lower than budgeted level of general repairs at Rowan House

10. How does the decision contribute to the Council's Corporate Plan?

The Housing Revenue Account contributes to two key purposes, as set out in the Corporate Plan; help me find somewhere suitable to live and maintain our property assets.

11. What risks are there and how can they be reduced?

It is not permissible for the HRA to go into an overall financial deficit position, it is therefore important to ensure that an adequate level of HRA balances is maintained as a contingency against risks.

A key risk that officers are aware of relates to the High Value Assets Levy, which may require the Council to make a payment to the Government in respect of its 'high value' housing. Due to the uncertainty regarding the definition of 'high value' and calculation of the levy payable, it is considered prudent to increase the HRA contingency from £3,000,000 to £4,000,000 over the medium term.

12. What is the impact of the decision on equality and diversity; health and wellbeing; safeguarding children, young people and vulnerable adults, community safety and the environment?

The revenue service costs for the year have helped the HRA provide tenancy management services and maintain the condition of council dwellings, which has a positive impact on the health and well-being of Council tenants. In the delivery of services, housing officers are able to identify and manage issues relating to safe-guarding, vulnerabilities and community safety.

In terms of capital expenditure, the 2016-17 capital programme has enabled enhancements to existing dwelling stock to be undertaken and helped support the provision of new housing, both of which will have a positive impact on those in housing need.

13. Are there any other options?

No

Chief Finance Officer

Local Government (Access to Information) Act 1972 (as amended)

Background papers used in compiling this report:

None

Contact for enquiries:

Democratic Services (Committees)

Room 2.3

(01392) 265275

This page is intentionally left blank

HOUSING REVENUE ACCOUNTS BUDGET MONITORING 2016-17

APPENDIX 1

APRIL 2016 TO MARCH 2017

Code		Approved Annual Budget	December Outturn Forecast	2016-17 Outturn	Variance since December	Overall Variance To Budget	Variance To Budget
		£	£	£	£	£	%
85A1	Management	1,161,560	1,148,760	1,136,925	(11,835)	(24,635)	(2)
85A2	Housing Customers	1,273,940	1,266,240	1,231,584	(34,656)	(42,356)	(3)
85A3	Sundry Lands Maintenance	375,870	335,870	289,566	(46,304)	(86,304)	(23)
85A4	Repairs & Maintenance Programme	6,112,390	5,519,890	5,268,423	(251,467)	(843,967)	(14)
85A5	Revenue Contribution to Capital	4,689,075	4,689,075	4,689,075	0	0	0
85A6	Capital Charges	2,656,950	2,721,772	2,721,772	0	64,822	2
85A7	Housing Assets	1,521,790	1,286,790	1,300,727	13,937	(221,063)	(15)
85A8	Rents	(19,563,510)	(19,598,510)	(19,923,844)	(325,334)	(360,334)	2
85B2	Interest	1,914,060	1,814,060	1,786,988	(27,072)	(127,072)	(7)
85B4	Variance in Working Balance	(142,125)	816,053	1,498,784	682,731	1,640,909	
	Net Expenditure	0	0	0	0	0	
Working Balance		1 April 2016	7,068,670	31 March 2017	8,567,454		

COUNCIL OWN BUILD SITES

Code		Approved Annual Budget	December Outturn Forecast	2016-17 Outturn	Variance since December	Variance To Budget	Variance To Budget
		£	£	£	£	£	%
H006	Rowan House	(7,700)	(9,700)	(10,397)	(697)	(2,697)	35.0
H007	Knights Place	(49,290)	(54,290)	(48,072)	6,218	1,218	(2.5)
H008	Interest	6,890	7,890	7,550	(340)	660	9.6
H009	Capital Charges	12,080	12,080	11,865	(215)	(215)	(1.8)
	Variance in Working Balance	38,020	44,020	39,054	(4,966)	1,034	2.7
	Working Balance	1 April 2016	169,043	31 March 2017	208,097		

This page is intentionally left blank

APPENDIX 2

**2016-17
CAPITAL MONITORING TO 31 MARCH 2017**

		2016-17 Revised Capital Programme	2016-17 Spend	2016-17 Budget to be Carried Forward to Future Years	2016-17 Programme Variances Under ()
		£	£	£	£
	HRA CAPITAL				
7HHOME	EVERYONE HAS A HOME				
Z4212	Adaptations	450,000	560,694	(50,000)	60,694
Z4402	Rendering of Council Dwellings	15,840	15,841		1
Z4703	Environmental Improvements - General	15,000	19,241	(4,241)	0
Z4705	Programmed Re-roofing	236,500	253,406		16,906
Z4718	LAINGS Refurbishments	79,300	71,957	7,343	0
Z4719	Kitchen Replacement Programme	468,610	581,763		113,153
Z4724	Bathroom Replacements Programme	398,280	319,008		(79,272)
Z4740	Other Works	32,500	32,500		0
Z4742	Fire Precautionary Works to Flats	250,000	268,913	(18,913)	0
Z4745	Structural Repairs	15,000	15,572	(572)	0
Z4755	Rennes House Structural Works	80,680	63,267	17,413	0
Z4758	Common Area Footpath/Wall Improvements	494,050	479,679	14,371	0
Z4760	Lift Replacement 98 Sidwell Street	63,110	63,111		1
Z4763	Soil Vent Pipe Replacement	10,000	2,955		(7,045)
Z4767	Faraday House Roof Replacement	7,030	7,024		(6)
Z4802	Electrical Re-wiring	664,510	319,213	345,297	0
Z4901	Central Heating Programme	70,000	55,230		(14,770)
Z4903	Boiler Replacement Programme	165,090	175,016		9,926
Z4909	Fire Risk Assessment Works	27,450	27,450		0
Z4914	Re-roofing Works Shilhay	9,220	10,163	(943)	0
Z4916	Replacement Housing Management System	108,000	94,282	33,098	19,380
	HOUSING REVENUE ACCOUNT TOTAL	3,660,170	3,436,285	342,853	118,968
	COUNCIL OWN BUILD CAPITAL				
Z3214	COB Wave 2 - Rennes Car Park	1,896,340	1,378,388	517,952	0
Z3218	COB Wave 2 - Whipton Methodist Church	0	(17,715)		(17,715)
Z3219	COB Wave 2 - Bennett Square	0	(2,933)		(2,933)
Z3220	St Loyes Extra Care	454,390	412,819	41,571	0
Z4751	Acquisition of Social Housing - Section 106	271,760	413,218	(141,458)	0
	COUNCIL OWN BUILD TOTAL	2,622,490	2,183,777	418,066	(20,648)
	OVERALL HOUSING REVENUE ACCOUNT TOTAL	6,282,660	5,620,062	760,919	98,320

This page is intentionally left blank

APPENDIX 3

HRA AVAILABLE RESOURCES

HOUSING REVENUE ACCOUNT	2016-17 £	2017-18 £	2018-19 £	2019-20 £	2020-21 £	TOTAL £
CAPITAL RESOURCES AVAILABLE						
Usable Receipts Brought Forward						2,898,176
Major Repairs Reserve Brought Forward						6,310,319
Other HRA Sales	57,771	125,000	0	0		182,771
RTB sales	2,762,840	500,000	500,000	500,000	400,000	4,662,840
Surrender back to DCLG - pending St Loyes financing decision	0	(2,000,000)	0	0	0	(2,000,000)
Major Repairs Reserve	2,721,772	2,935,930	2,935,930	2,935,930	2,935,930	14,465,492
Revenue Contributions to Capital	4,689,075	6,496,642	4,496,555	2,500,000	2,500,000	20,682,272
External contributions	93,714	190,000	404,259	0	0	687,973
Grant funding - HCA grant (St Loyes)	0	1,117,500	372,500	0	0	1,490,000
Grant funding - Zero Energy Buildings Project			216,000			216,000
Commuted sums	412,819	433,990	5,466,196	183,010	0	6,496,015
Total Resources available	10,737,991	9,799,062	14,391,440	6,118,940	5,835,930	56,091,858
CAPITAL PROGRAMME						
HRA Capital Programme	6,282,660	18,704,897	17,711,000	7,289,164	5,897,814	55,885,535
Dec - Overspends / (Savings)	98,320					98,320
Dec - Slippage / Re-profiling	(760,919)					(760,919)
Total Housing Revenue Account	5,620,061	18,704,897	17,711,000	7,289,164	5,897,814	55,222,936
UNCOMMITTED CAPITAL RESOURCES:						
Usable Receipts Brought Forward	2,898,176	5,607,226	1,365,747	865,747	865,747	2,898,176
Major Repairs Reserve Brought Forward	6,310,319	8,719,199	4,054,843	1,235,283	65,059	6,310,319
Resources in Year	10,737,991	9,799,062	14,391,440	6,118,940	5,835,930	46,883,363
Less Estimated Spend	(5,620,061)	(18,704,897)	(17,711,000)	(7,289,164)	(5,897,814)	(55,222,936)
Uncommitted Capital Resources	14,326,425	5,420,590	2,101,030	930,806	868,922	868,922
WORKING BALANCE RESOURCES:						
Balance Brought Forward	7,068,670	8,567,454	6,105,679	5,512,567	6,334,286	7,068,670
HRA Balance Transfer - Surplus/(Deficit)	1,498,784	(2,303,775)	(593,112)	821,719	594,774	18,390
Supplementary budget requests for underspends/carry forward		(158,000)				(158,000)
Balance Carried Forward	8,567,454	6,105,679	5,512,567	6,334,286	6,929,060	6,929,060
Balance Resolved to be Retained	(4,000,000)	(4,000,000)	(4,000,000)	(4,000,000)	(4,000,000)	(4,000,000)
	4,567,454	2,105,679	1,512,567	2,334,286	2,929,060	2,929,060
TOTAL AVAILABLE CAPITAL RESOURCES	18,893,879	7,526,269	3,613,597	3,265,092	3,797,982	3,797,982

868,922

Excludes - St Loyes capital receipts, 3 years @ £592,500 pa (completion per cash-flow 2019/20)

This page is intentionally left blank

REPORT TO: PEOPLE SCRUTINY COMMITTEE
Date of Meeting: 1 JUNE 2017
Report of: Chief Finance Officer
Title: PEOPLE FINAL ACCOUNTS 2016/17

Is this a Key Decision?

No

Is this an Executive or Council Function?

Executive

1. What is the report about?

This report advises Members of any material differences, by management unit, between the approved budget and the outturn for the financial year up to 31 March 2017 in respect of People Scrutiny Committee.

An outturn update in respect of the People Capital Programme is also incorporated into this report in order to help provide a comprehensive financial update in respect of the People Scrutiny Committee Budgets.

2. Recommendations:

That Members of People Scrutiny Committee assure themselves that Officers review areas with significant variances and undertake the necessary actions to address the issues that the variances may cause.

3. Reasons for the recommendation:

Local authorities have a statutory duty to set and monitor their budgets during the year and to take any actions necessary because of potential overspending or potential shortfalls in income. Members are therefore presented with a quarterly financial update in respect of People Services and this is the final report for 2016/17.

4. What are the resource implications including non financial resources

The financial resources required to deliver People Services during 2016/17 are set out in the body of this report.

5. Section 151 Officer comments:

This report has been prepared on behalf of the Section 151 Officer to set out the financial position of People Scrutiny Committee, as at 31 March 2017, ahead of inclusion in the Council's annual Statement of Accounts.

6. What are the legal aspects?

Part 2 of the Local Government Act 2003 provides the legislative framework for the process of setting and managing budgets. In particular, Section 28 of the 2003 Act requires local authorities to monitor their budgets during the financial year.

7. Monitoring Officer's comments:

This report raises no issues for the Monitoring Officer.

8. Report Details:

Revenue Final Accounts to 31 March 2017

8.1 Accounting for Support Services

The 2016/17 Code of Practice on Local Authority Accounting introduced changes in respect of accounting for support services, which ended the requirement to spread support service costs across services as overheads. The intention of this change is to allow local

authorities to report its financial performance in the same way that the authority operates and manages its services; improving transparency and accountability.

Support services are managed as separate functions within the Council, e.g. legal, finance and HR; therefore the opportunity has been taken to retain their costs as discrete functions rather than spread across Council services as overheads. The only exceptions being the statutory requirement to continue charging support service costs to the Housing Revenue Account and to certain services that are required to recover their full costs (e.g. building control).

The impact of this change on the 2016/17 financial outturn reports is that many services are reporting under-spends due to the removal of support service overhead costs and support services are reporting over-spends due to the retention of their costs when compared to the approved budgets, however across the Council the impact is cost neutral. Appendix 1 sets out the financial impact for this Committee.

8.2 Key Variations from Budget

The final outturn has been calculated and the report below highlights the major differences by management unit from the approved annual budget after adjusting for supplementary budgets.

The total variance for the year shows a surplus of £996,047 after transfers from reserves, however, £856,130 of this variance is due to changes in the way support services are accounted for, as explained above. The actual surplus attributable directly to People Scrutiny Committee is £139,917 after transfers from reserves, as detailed in Appendix 1.

8.3 The significant variations by management unit are:

MU Code	Management Unit	Over / (Underspend) £	Detail
81C2	Advisory Services	(47,514)	<ul style="list-style-type: none"> Savings in the amounts paid to serviced temporary accommodation providers, partially offset by increased payments to B&Bs Income from rents and housing benefits higher than anticipated
81C3	Affordable Housing Development	(178,288)	<ul style="list-style-type: none"> Work is progressing on the detailed business case for the formation of a new Development Company, but this work will continue into 2017/18. A supplementary budget will be requested in order carry forward any underspend.
81C4	Private Sector Housing	37,095	<ul style="list-style-type: none"> Redundancy costs arising from the senior management restructure to be funded from the Redundancy Reserve Additional employee costs due to a successful JE appeal Lower than anticipated level of Houses of Multiple Occupation licence fees

MU Code	Management Unit	Over / (Underspend) £	Detail
81E1	General Fund Housing - Property	(116,762)	<ul style="list-style-type: none"> Low turnover of Private Sector Leased and Extralet properties has resulted in both higher than budgeted rental income and savings in void repair costs. Reactive repair costs were also lower as a result of referrals back to the landlord in accordance with the lease agreements.
86A1	Revenue Collection/Benefits	284,922	<ul style="list-style-type: none"> Reduced level of invoices resulting from Real Time Information updates and the Fraud and Error Reduction Initiative Scheme Redundancy costs to be funded from the Redundancy Reserve Staff savings due to vacancies during restructure

9. Capital Budget Monitoring to 31 March 2017

To advise members of the financial performance in respect of the 2016/17 People Capital Programme.

9.1 Revisions to the People Capital Programme

The 2016/17 Capital Programme is £1,434,540 and was last reported to People Scrutiny Committee on 2 March 2017. Since that meeting the following changes have been made to the programme.

Description	£	Approval/Funding
Capital Programme, as reported to People Scrutiny Committee, 2 March 2017	1,434,540	
Budget Deferred to 2017/18 & Beyond at Quarter 3	(300,000)	Approved by Council 25 April 2017
Disabled Facilities Grants	(94,000)	Underspend repaid to Devon County Council
Disabled Facilities Grants	(120,000)	Devon County Council have allowed ECC to use £120k of the underspent DFG budget to fund Warm Up Grants
Warm Up Grants	120,000	
Revised Capital Programme	1,040,540	

9.2 Performance

The current People Capital Programme is detailed in Appendix 2. The appendix shows a total spend of £590,105 in 2016/17 with £445,095 of the programme deferred until 2017/18.

9.3 Capital Variances from Budget

No significant variances or issues concerning expenditure have arisen for this committee.

9.4 Capital Budgets Deferred to 2017/18

Schemes which have been identified as being wholly or partly deferred to 2017/18 and beyond are:

Scheme	16/17 Budget £	Budget to be Deferred £	Reason
Warm Up Exeter/PLEA Scheme	283,650	124,620	The budget for 16/17 was originally £163,650 but Devon County Council have contributed £120,000 Better Care Funding towards this scheme allowing the unspent budget to be carried forward
Wessex Loan Scheme	112,260	107,818	Take up of loans has been less than predicted. Increased levels of marketing and changes to the means by which enquiries are processed have been introduced to improve loan take-up.
WHIL Empty Properties	189,000	194,000	We are continuing to promote the empty homes loan and we have several applicants that are currently being reviewed by Wessex for suitability for the loan.

10. How does the decision contribute to the Council's Corporate Plan?

People Committee contributes to 5 key purposes, as set out in the Corporate Plan:
Customer access to help me with my housing and financial problem, make it easy for me to pay, provide suitable housing and be a good landlord.

11. What risks are there and how can they be reduced?

Areas of budgetary risk are highlighted to committee as part of the quarterly budget monitoring updates.

12. What is the impact of the decision on equality and diversity; health and wellbeing; safeguarding children, young people and vulnerable adults, community safety and the environment?

The revenue service costs reported to this Committee have helped support the provision of temporary accommodation, housing advice, licensing of houses of multiple occupation, new affordable housing within the City and the administration of housing benefits. All these services have a positive impact on the health and wellbeing of residents, in particular those in housing need.

In terms of capital expenditure, the 2016/17 capital programme has helped facilitate disabled adaptations, energy efficiency measures and provide loans to return properties to a habitable standard. The capital schemes have a positive impact of the health and wellbeing of residents.

13. Are there any other options?

No

DAVE HODGSON
Chief Finance Officer

Authors:

Nicola Matthews-Morley and Michelle White

Local Government (Access to Information) Act 1972 (as amended)

Background papers used in compiling this report:

None

Contact for enquiries:

Democratic Services (Committees)

Room 2.3

(01392) 265275

This page is intentionally left blank

CAPITAL MONITORING TO 31 MARCH 2017

	2016/17 Revised Capital Programme	2016/17 Spend to 31 March	2016/17 Budget to be Carried Forward to 2017/18 and Beyond	2016/17 Programme Variances (Under)/Over
	£	£	£	£
PEOPLE				
<i>HELP ME FIND SOMEWHERE TO LIVE</i>				
Disabled Facility Grants	450,290	431,632	18,658	
Warm Up Exeter/PLEA Scheme	283,650	159,030	124,620	
Wessex Loan Scheme	112,260	4,443	107,817	
WHIL Empty Properties	189,000	(5,000)	194,000	
The Haven	5,340	0		(5,340)
PEOPLE TOTAL	1,040,540	590,105	445,095	(5,340)

This page is intentionally left blank

PEOPLE SCRUTINY COMMITTEE

OUTTURN

APRIL 2016 TO MARCH 2017

YEAR END FORECAST						
CODE		APPROVED BUDGET £	OUTTURN £	OUTTURN VARIANCE DUE TO SUPPORT SERVICES £	CONTROLLABLE OUTTURN VARIANCE £	QTR 3 FORECAST VARIANCE £
81C2	ADVISORY SERVICES	1,297,010	963,726	(285,770)	(47,514)	19,000
81C3	AFFORDABLE HOUSING DEVELOPMENT	507,050	262,002	(66,760)	(178,288)	(75,070)
81C4	PRIVATE SECTOR HOUSING	136,640	144,755	(28,980)	37,095	32,000
81C5	SUNDRY LANDS MAINTENANCE	86,490	86,490	0	0	0
81E1	GF HOUSING – PROPERTY	138,110	(21,212)	(42,560)	(116,762)	(90,000)
86A1	REVENUE COLLECTION/ BENEFITS	1,632,870	1,485,732	(432,060)	284,922	99,120
	NET EXPENDITURE	3,798,170	2,921,494	(856,130)	(20,546)	(14,950)

TRANSFERS TO/ (FROM) EARMARKED RESERVES	
Expenditure funded by Redundancy Reserve	(93,826)
81C2 – Transfer surplus to Devon Home Choice Reserve	9,536
86A1 – Expenditure funded from Local Welfare Support Reserve	(35,081)

OUTTURN FOR THE YEAR AFTER MOVEMENTS TO/FROM RESERVES	2,802,123
REVISED BUDGETS	3,798,170
ADJUSTED OUTTURN VARIANCE	(996,047)

This page is intentionally left blank

REPORT TO: SCRUTINY COMMITTEE - PEOPLE

Date of Meeting: Scrutiny Committee People – 1 June 2017

Report of: Programme Manager - Communities
Title: Exeter: A Young People-Friendly City
Towards a Youth Strategy for Exeter

Is this a Key Decision?

No.

Is this an Executive or Council Function?

Council.

1. What is the report about?

- 1.1 An update on the Exeter Youth Strategy, which was initiated by Exeter Board, and information about the project planning phase.

2. Recommendations:

2.1 That Exeter City Council:

- commits to working together with young people and key agencies to make Exeter a young people-friendly city, where the views and aspirations of young people are heard and responded to, and where young people can access the best possible services wherever they live and whatever the wider economic, social and political context;
- supports the ongoing development of the youth strategy and action planning process to help plan for and address some of the key concerns identified by young people;
- considers recommendations that emerge from the action planning process to ensure that council services recognise and value young people's views and aspirations and, where feasible, embed these in future service planning and delivery.

3. Reasons for the recommendations:

- 3.1 Exeter aspires to be a young people-friendly city. Exeter City Council appointed a member champion for young people in 2016/17 to help focus on young people's aspirations for their lives in living in or visiting Exeter. The member champion role was instrumental in helping with the development of the youth strategy.
- 3.2 As background, Exeter has the highest population growth rate in Devon. Seven per cent of Exeter's population is aged between 10 and 17 years. At April 2016 11.9% of 16-18 year olds in Exeter were NEET (not in Education Employment or Training) compared to 7.3% for Devon as a whole. In some deprived areas of the city the figure is over 20%. Around 39% of crimes committed in Exeter (where information about the perpetrators exists) are committed by people under 24. Homelessness amongst young people in Exeter is under-reported in statistics as they are frequently not eligible for support by statutory agencies. Nationally there is a significant increase in young people's mental ill health, with young

people often not in contact with mental health services. Exeter has the second highest number of school age children with a mental health disorder in Devon.

- 3.3 The youth strategy aims to consider the impact and contribution of all services, which influence young people's lives, rather than a narrow group of services. Young people deserve the best possible services wherever they live and whatever the wider economic, social and political context. In times of economic restraint, optimised allocation and use of resources, alongside commitment from partners, will underpin this.

4. What are the resource implications including non financial resources:

- 4.1 The Exeter Board contributed £5,000¹ and the Youth Service (which, at the time, was part of Devon County Council) made £2,500 available to support the development of the strategy. The funding has paid for a consultant to help co-ordinate a consultation exercise with young people and write the strategy, printing costs and a launch event for 80 participants held at the Guildhall in March 2017.

Two officers from the Council, the Programme Manager for Communities and the Community Officer, have helped to co-ordinate the work to date. Other officers contributed to the launch event in terms of leading or contributing to workshops. The same officers will continue to have an ongoing role in coordination and the action planning process. This fits with their existing responsibilities and will not require additional resources.

Exeter Board will be approached for any resource requirements that emerge from the action planning phase. Any impact on individual council services will be assessed when the emerging actions are considered in more detail.

5. Section 151 Officer comments:

- 5.1 There are no additional financial implications for the Council in this report.

6. What are the legal aspects?

- 6.1 None identified

7. Monitoring Officer Comments

This report raises no issues for the Monitoring Officer.

8. Report Details:

- 8.1 In 2015/16 Devon County Council closed three out of four youth centres in Exeter, leaving the 100 Club in Countess Wear as the base for the head office of the new, staff mutual-run youth service now known as Space. Two of the youth centres in Exeter were transferred to community organisations. The Knight Club in Beacon Heath is now managed by ISCA Community Enterprises (and is now known as the Beacon Community Centre), the Phoenix Youth Centre in Wonford is now managed by Wonford Community Learning Centre as part of an extension to the community provision for the area. Devon County Council was unable to find an appropriate agency to manage the Westside Youth Centre in St Thomas and this centre closed in 2015 leaving very limited youth provision in the west of the city.
- 8.2 A steering group oversaw the development the strategy that included member involvement from Exeter City Council including the Lead Member for Communities and the Member Champion for Young People. The first stage included a consultation exercise with young

¹ Exeter City Council contributes 10% annually to the total Exeter Board budget.

people to identify priorities. 680 young people aged between 10 and 19 responded to the survey. 50 further young people from groups who were harder to reach, including those from Black, Asian and minority ethnic origin, LGBT young people and others with particular needs were interviewed by peer researchers. 51 organisations that work with young people provided their perceptions of issues for young people in Exeter through a separate survey. The 'Towards a Youth Strategy for Exeter' document was developed in partnership with Devon County Council, Exeter Community Forum and the City Council using the feedback from the consultation exercise with the young people.

See appendix - **Exeter: A Young People- Friendly City. Towards a Youth Strategy for Exeter**

The strategy was launched on 22 March 2017. Eighty young people and representatives from organisations in the city took part in workshops addressing the priorities raised by young people and took part in discussions about taking this work forward.

8.3 The main priorities identified by young people through the consultation process were:

Priority 1: A voice for young people in the city:

- Local youth forums involving young people in their communities
- Young people contributing to city-wide strategies for environment, transport, sport, recreation, arts, culture and community development
- Exeter young people make a strong contribution to Devon-wide youth voice forums
- Public bodies can show how young people's views have influenced policy and strategy decisions

Priority 2: Things to do, places to go:

- More youth centre's and safe spaces for young people to go to meet their friends, get involved in new activities and get support from experienced youth workers
- More affordable music, arts and sports events and venues for young people
- More young people-led initiatives to provide local places to go and things to do
- Increased availability of 'pop-up' premises for short term youth facilities
- Partnership arrangements in place that enable Exeter's young people to benefit from specialist sports and arts facilities in colleges, universities and other public bodies
- Information about things to do and places to go in Exeter is regularly updated and made accessible to young people

Priority 3: Protection from bullying and violence

- Multi-agency campaign that involves young people in order to eliminate bullying in schools, youth projects, sports and cultural organisations
- Education programme for young people delivered through schools, colleges and youth projects to highlight ways of reducing the risks of on-line bullying
- Zero tolerance of bullying behavior in public forums
- Young people report reduction in fear of bullying and violence

Priority 4: Support young people's mental health

- A multi-agency strategy for supporting young people's mental health in Exeter, informed by the views of young people
- Accessible early help for young people experiencing mental health concerns including counselling and peer group support
- Support for families of young people with mental health issues, to enable them to be able to help the young person themselves

Priority 5: **An environment with young people in mind**

- Young people are consulted and engaged in environment and transport planning
- Bus fares and timetables are determined taking into account accessibility for young people
- Exeter's parks and city centre are more welcoming to young people, with safe spaces, better lighting and places where young people can sit and talk to friends
- Free Wi-Fi access is built in to the creation of young people-friendly spaces
- Organisations in Exeter support youth-led projects to combat litter and improve the environment

Priority 6: **A young people-friendly economy**

- Consistent approach to careers advice and stronger links between higher and further education institutions and organisations working with young people
- Stronger relationships between organisations that support young people and local potential employers leading to new work opportunities for young people in the city
- More volunteering and project work opportunities that help young people develop the life skills they need
- Specific programmes and materials on financial management aimed at young people delivered through schools, colleges and youth projects

- 8.4 The next stage is for workshop coordinators (from a range of different agencies) to work with young people and partner agencies to develop action plans to address some of the issues and programmes identified by young people. It is possible that some of this work is already being delivered in Exeter, but it will be helpful for different agencies to identify where a more collaborative approach may be useful to better address young people's aspirations.

Officers from the city council (alongside the Lead Member for Communities and Young People) and colleagues from Space and VOYC Devon will continue to work together as part of an advisory group for this work, liaising with workshop leaders, a wide range of partner agencies and young people. There are plans to hold a follow up event in March 2018 to identify progress made and keep continuity for this important work for Exeter.

9. How does the decision contribute to the Council's Corporate Plan?

As part of our focus on "Support Exeter's Communities": *"we will continue to provide support to the community and voluntary sector to achieve a range of positive outcomes for our communities through co-design and co-delivery".*

10. What risks are there and how can they be reduced?

Services and support for young people are likely to be less effective without the contribution of the City Council.

11. What is the impact of the decision on equality and diversity; health and wellbeing; safeguarding children, young people and vulnerable adults, community safety and the environment?

- 11.1 Under the Equality Act 2010, public sector organisations have an equality duty. The Equality Duty ensures that public bodies consider the needs of all individuals in their day to day work – in shaping policy, in delivering services, and in relation to their own employees. Age is one of the protected characteristics

Contributing to the ongoing development of a Youth Strategy and Action Plan for Exeter, enables the council to be committed to be working towards Exeter: A Young People Friendly City.

12. Are there any other options?

There are currently no other options to take forward this agenda in Exeter.

**Dawn Rivers
Programme Manager- Communities**

Local Government (Access to Information) Act 1972 (as amended)
Background papers used in compiling this report:-

None

Contact for enquires:
Democratic Services (Committees)
Room 2.3
01392 265275

This page is intentionally left blank

EXETER:

A Young People-Friendly City



Towards a
youth strategy
for Exeter

2017



Why have a Youth Strategy for Exeter?

This report has been developed with the support and commitment of Exeter Community Forum, Exeter City Council and Devon County Council, recognising that meeting young people's needs requires agencies to work together and actively engage with young people, their families and communities. These three bodies are committed to working together with young people to help make Exeter a Young People-Friendly City where the views and aspirations of young people are heard and responded to, and where young people can access the best

possible services wherever they live and whatever the wider economic, social and political context. It explains how organisations and communities in Exeter can help make growing up in the city as good an experience as it can be, and can help young people achieve their ambitions by providing support and challenge along the way. It should be seen as a first stage in developing an effective Youth Strategy for Exeter.



What is included in the report?

A Steering Group, made up of representatives from Exeter City Council, Devon County Council, Exeter Community Forum and other interested bodies, agreed the overall reach for the proposed youth strategy as:

- The views of young people should be at the centre of the proposed actions
- Focus on young people aged 10-25, to include key transition points from primary to secondary schooling and from education to work and further training
- Cover the geographical boundary of Exeter City Council, recognising that facilities in Exeter are frequently used by young people from surrounding parts of Devon and even further afield.
- Focus on what young people do outside of the time they spend in formal education (schools, college etc), taking in their leisure time and services they

may need for support with specific concerns such as housing, mental health and drug and alcohol misuse

- The Steering Group agreed not to focus on the needs of university students living in the city temporarily. However, it acknowledges the potential for increased partnership work with Exeter University and others to make the best use of facilities which could benefit young people.



Priority actions

The priorities identified in the report arise from analysis of the findings of research conducted about young people's lives in Exeter between May and October 2016. Young people's own views were central to our approach, and 680 young people aged between 10 and 19 responded to our survey. 50 further young people from groups who were harder to reach, including those of Black, Asian and minority ethnic origin, LGBT young people and others with particular needs were interviewed by peer researchers. 51 organisations that work with young people provided their perceptions of issues for young people in Exeter through a separate survey. We also considered a range of statistical indicators showing how young people in Exeter compare with those in other areas of Devon and further afield.

The priorities listed here help Exeter develop its identity as a 'Young People-Friendly City'. We have included a list of 'indicators' that will help us to know whether we are achieving the key priorities.



PRIORITY 1: A voice for young people in the city and beyond

Young people in our survey and interviews told us that they want to have a more meaningful voice in decisions made in Exeter that affect them. These range from decisions about environment and transport to being involved in designing their own youth projects and contributing to wider discussions about how resources are utilised and new investments in the city. The indicators below will help to measure the success of the strategy.



How will we know we are achieving this?

- Local forums involve young people in their communities
- Young people contributing to city-wide strategies for environment, transport, sport, recreation, arts, culture and community development
- Exeter young people make a strong contribution to Devon-wide youth voice forums
- Public bodies can show how young people's views have influenced policy and strategy decisions

PRIORITY 2: Things to do, places to go

Reduced budgets and increasing costs means there are fewer opportunities for young people to get involved in activities – including sport, arts and music – meet their friends in safe places and get support from youth workers and other staff and volunteers who can encourage and inspire young people to reach their full potential. Young people told us that they wanted more opportunities and things to do outside of school or college, and wanted more information about what is available. These indicators show how this can be achieved.



How will we know we are achieving this?

- More youth centres and safe spaces for young people to go to meet their friends, get involved in new activities and get support from experienced youth workers
- More affordable music, arts and sports events and venues for young people
- More young people-led initiatives to provide local places to go and things to do
- Increased availability of 'pop-up' premises for short term youth facilities
- Partnership arrangements in place that enable Exeter's young people to benefit from specialist sports and arts facilities owned by colleges, universities and other public bodies
- Information about things to do and places to go in Exeter is regularly updated and made accessible to young people

PRIORITY 3: Protection from bullying and violence

This was the top priority for young people who responded to our survey. Bullying takes many forms and happens in many places – schools, colleges, communities, on the streets and on line. Young people are often victims of violence,



sometimes by their peers and sometimes from adults, and while in general young people said they felt safe in their communities, many had anxieties about experiencing violence in the city centre. We hope these indicators will enable Exeter to take action to protect young people from the culture of bullying and violence.

How will we know we are achieving this?

- Multi-agency campaign that involves young people in order to eliminate bullying in schools, youth projects, sports and cultural organisations
- Education programme for young people delivered through schools, colleges and youth projects to highlight ways of reducing the risks of on-line bullying
- Zero tolerance of bullying behaviour in public forums
- Young people report reduction in fear of bullying and violence

PRIORITY 4: Support young people's mental health

The organisations that work with young people identified young people with concerns about mental health as the highest priority group for intervention. Nationally, there has been a dramatic rise in young people with mental health problems in recent years and the statistics show that Exeter is no exception to this – indeed rates of reported mental ill-health amongst adolescents is higher here than in most other areas of Devon. These indicators will support young people's mental health in Exeter.



How will we know we are achieving this?

- A multi-agency strategy for supporting young people's mental health in Exeter, informed by the views of young people
- Accessible early help for young people experiencing mental health concerns including counselling and peer group support
- Support for families of young people with mental health issues, to enable them to be able to help the young person themselves

PRIORITY 5: An environment with young people in mind

In general, young people appreciated the positive environment in Exeter – its buildings, green spaces and proximity to countryside and sea were highly valued. They were bothered about congested traffic and litter, and felt that parks and green spaces could be planned with young people in mind. They were particularly concerned to make public transport more accessible for young people. These indicators would reflect young people's views.



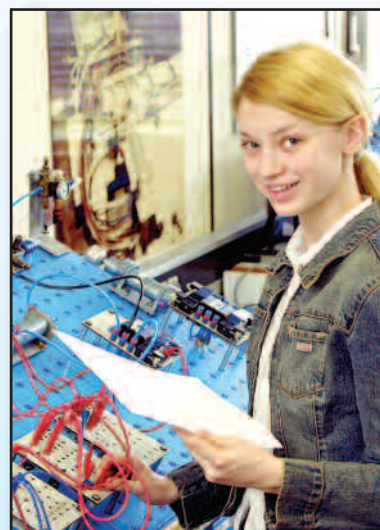
How will we know we are achieving this?

- Young people are consulted and engaged in environment and transport planning
- Bus fares and timetables are determined taking into account accessibility for young people
- Exeter's parks and city centre are more welcoming to young people, with safe spaces, better lighting and places where young people can sit and talk to friends
- Free wifi access is built in to the creation of young people-friendly spaces
- Organisations in Exeter support youth-led projects to combat litter and improve the environment



PRIORITY 6: A young people-friendly economy

Young people and the organisations we consulted recognised the importance of young people gaining the skills, knowledge and confidence they need to get into positive employment when they complete their formal education. Specific skills can include knowledge and understanding of managing their financial situation; advice about career options that matches their skills and interests, opportunities for experience in different work settings, and building their confidence in team working, communication, problem solving, creativity, entrepreneurship and leadership. These indicators provide measures for developing a young people-friendly economy.



How will we know we are achieving this?

- Consistent approach to careers advice and stronger links between higher and further education institutions and organisations working with young people
- Stronger relationships between organisations that support young people and local potential employers leading to new work opportunities for young people in the city



- More volunteering and project work opportunities that help young people develop the life skills they need
- Specific programmes and materials on financial management aimed at young people delivered through schools, colleges and youth projects

Page 4

What happens next?

The draft report was endorsed by the Exeter Board in November 2016. After the official launch of the report in March 2017, and we expect that key organisations – public sector, private companies and voluntary and community groups – will adopt its priorities and come together with young people to achieve the outcomes that will lead to Exeter being recognised as a **'young people-friendly city'**.

It is important that young people themselves have a strong voice in how the proposed strategy works out in practice. Young people are already coming together in a forum for youth voice in the city, and they will be active partners in implementation. Space (formerly Devon Youth Service) will support young people to make a difference.

The indicators in the report, combined with actions added at the launch event will form the basis of an action plan for each priority – these will be further developed with the engagement of the relevant key agencies and organisations.

Young people and those working with them are invited to make an active response to the document which can be found on the VOYC Devon website <http://www.vysdevon.org.uk/> You can also read the background information and research summary there, and leave your comments on the proposed strategy.

We would like organisations to talk about it individually and together, and to make their actions and commitments public, so that progress on engaging with the priority issues can be monitored. You can help make it happen in lots of ways, including displaying our posters.



Partners in 'Exeter: a Young People-Friendly City'

Exeter City Council

Devon County Council

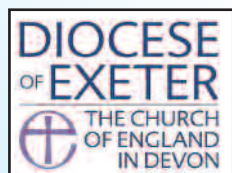
space* (formerly Devon Youth Service)

VOYC Devon

Exeter Community Forum

Devon & Cornwall Constabulary

Diocese of Exeter



This page is intentionally left blank

EXETER HEALTH AND WELLBEING BOARD

Tuesday 31 January 2017

Present:-

Gillian Champion (Chair)
Councillor Morse
Sara Gibbs
Ruby King
Fiona Carden
Matt Evans
Jo Yelland
Sarah Yelland
Dawn Rivers
Howard Bassett

- Clinical Commissioning Group
- Exeter City Council
- Public Health, Devon County Council
- Public Health, Devon County Council
- Exeter CVS
- Active Devon
- ICE
- Devon Community Foundation
- Exeter City Council
- Exeter City Council

1

APOLOGIES

These were received from Councillors Bialyk, Edwards, Leadbetter and Westlake, Simon Bowkett, Dr Virginia Pearson, Julian Tagg and Robert Norley.

2

APOLOGIES

These were received from Councillors Bialyk, Edwards, Leadbetter and Westlake, Simon Bowkett, Dr Virginia Pearson, Julian Tagg and Robert Norley.

2

MINUTES OF THE MEETING HELD ON 13 SEPTEMBER 2016

The minutes of the meeting held on 13 September 2016 were taken as read and signed by the Chair as correct.

3

EXETER YOUTH STRATEGY

Dawn Rivers reported on progress with the Exeter Youth Strategy which, with the completion of the consultation process, would be launched on Wednesday 22 March 2017 at 6:00pm at the Guildhall. Next steps included signing up to the strategy by relevant agencies and commencing work with young people to action the strategy as well as developing an evidence base to identify need.

RESOLVED that Health Board Members be invited to the launch.

4

SUGAR SMART CITY

Ruby King reported on the successful launch of Sugar Smart Exeter on 23 January 2017. Exeter City Football Club had already made a number of Sugar Smart pledges with pledges also made by Devon Norse and the Coaver Club with interest from the local Exeter Children's Centres, Toby's Garden Festival and Devon Libraries.

The Sugar Smart Exeter survey was live at www.exeter.gov.uk/sugarsmart and responses would be used to inform the next actions. The Sugar Smart working group would continue to encourage more organisations to make a sugar smart pledge and would attend an Exeter City Football Club home game with a stand, as well as Toby's Garden Festival.

A grant application for £5,000 for sugar smart work would be made to the Sustainable Food City network via the Exeter Food Network which was subject to match funding.

Ruby King and Justine Womack from Public Health England were organising a South West meeting to present the work of Sugar Smart Exeter and support other areas who were looking to introduce this campaign locally. The national website can be found at www.sugarsmartuk.org including a video by Jamie Oliver.

Ruby King would follow up on suggestions from Members to seek collaboration with schools, the RD&E Hospital and through the initiatives being promoted by the Exeter Active Group.

RESOLVED that the Board support:-

- (1) the use of any communication opportunities available to promote the Sugar Smart Exeter survey to enable a good number of responses; and
- (2) use any opportunities available to encourage organisations to make Sugar Smart pledges.

5

ACTIVE PEOPLE SURVEY

Matt Evans updated the Board on progress towards reaching the Board's Priority one objective of Exeter being the most physically active city in the South West by 2018 and recommended further work to increase the amount of physical activity by citizens and reduce inactivity and health inequality.

Since 2005, the only nationally recognised tool for measuring levels of physical activity participation robustly had been Sport England's annual survey 'Active People'. The Active People Survey (APS) provided the most authoritative picture of sports participation in England but, because of its focus on organised activity, did not capture beneficial physical activity such as cycle-commuting to work or gardening. As a result, a replacement survey known as Active Lives had been run in tandem since November 2015. The two surveys had different methodologies.

APS results had showed that Exeter had attained the highest percentages across South West cities for the most recent period to 2016, and therefore it could be claimed that Exeter was the most physically active city in the South West and the Board's Priority one objective had been reached one year before its target set of 2018.

The Active Lives Survey (ALS), would make it possible to measure some of the Key Performance Indicators identified for the sector in the Government's strategy 'Sporting Future' and provide a more nuanced understanding of behaviour. Again, in terms of overall engagement with sport and physical activity, Exeter did very well, being the third city in England behind Oxford and Cambridge to have the highest percentage of adults (aged 16+) who had taken part in sport and physical activity.

Sarah Gibbs challenged the use of the APS survey and it was felt that partners who had prioritised and committed to the physical activity targets may wish to refer to the nationally recognised survey data in their own publicity.

Sport England were to introduce 10 Local Delivery Pilots across the country which was one of seven investment strands in its new strategy. During a recent visit to Exeter Joel Brookfield of Sport England had met with Board Members, City Council officers and Members and Strategic Sports Board Members. He had also attended

briefings on Get Active Exeter and the work of Exeter City Football in the Community Trust. He had advised on Local Delivery Pilots in general terms.

The pilots would be deliberately focused on the whole place, not just the sporting infrastructure and the broader involvement of partners from beyond the sports sector as part of any partnership was expected.

It was felt that Exeter's existing infrastructure and governance arrangements, both with the Exeter Health and Wellbeing Board and the Strategic Sports Board, placed it in a good position. A further strength would be the links with other key initiatives including Integrated Care in Exeter, Exeter City Futures, together with the potential synergy with initiatives such as Sugar Smart Exeter, and bodies such as Exeter Community Forum and Exeter Community Safety Partnership, Well-being Exeter and onesmallstep (the new healthy lifestyle service for Devon).

The bid would need to be collaborative and led by the needs of the local place, which would not necessarily need to be confined to local authority boundaries but encompass a geographical place. The question was raised as to whether a 'Greater Exeter', that is, the City and its urban fringe, would be acceptable and potentially useful. Matt Evans confirmed that, for the grant programme, it would and that it would require agreement and collaboration amongst the key strategic leaders from those neighbouring city fringe areas. Innovation in the application of new technology, smart use of data and social media designed to encourage the many out of inactivity into active lifestyles as the norm, was likely to feature in any pilot.

Members from this Board were to attend Sport England workshops on 13 February. Members were asked to alert the Active Exeter group and other key groups to the importance of the forthcoming Local Delivery Pilot application process and thus the likely need for urgent input towards developing a strong expression of interest. Jo Yelland suggested that much of the data collected as part of the ICE programme would be of potential value.

RESOLVED that the Board support:-

- (1) the celebration and publication of progress, impact and achievements that have been made in the City with this initiative to further encourage greater physical activity amongst citizens;
- (2) determining a revised priority relating to physical activity and committing to sustaining participation amongst people who are already active and further enhancing and accelerating greater participation in physical activity, particularly with those citizens currently inactive and fairly active and in those specific groups where physical activity is generally lower; and
- (3) alongside other key cross-partner groups in Exeter (for example Greater Exeter Strategic Sports Board, Integrated Care Exeter, Active Exeter etc.), express an interest and a strong subsequent application to Sport England for the City of Exeter to be a Local Delivery Pilot as part of its investment strategy for tackling inactivity and improving physical activity amongst the population.

Overview

Jo Yelland updated the Board on progress with the delivery of the Integrated Care Exeter Programme with four programmes:-

- New Models of Care : joining up community, primary and community services;
- New Models of care : street homeless, health and wellbeing;
- Diverting Demand : linking data for risk stratification for early intervention and prevention; and
- Diverting Demand : Community Resilience and prevention.

The two elements of the latter were:-

- (a) Individuals (social prescribing); and
- (b) Communities (Community Development) - see below.

The first of the above (a), involved creating a network of community connectors linked to primary care offering alternatives to traditional services and to see if social prescribing could reduce or delay demand on statutory services and improve individual health and wellbeing. The pilot in St Thomas practice in 2015/16 had been expanded and extended until September 2017 in order to increase the number of individuals data included in the evaluation up to around 1,000. Nine GP practices were now actively taking part in the pilot. Referral were now electronic enabling a flexible and quick response with systematic use of NHS number and primary care codes which would enable the maximum number of cases to be included in the evaluation.

Jo Yelland introduced Sarah Yelland of the Devon Community Foundation who were now leading and co-ordinating the development of Wellbeing Exeter. Sarah described some of the characteristics of the people being referred:-

- 32% - socially isolated;
- 25% - increased social activities;
- 7% - support with finance; and
- 7% - weight management

Community Building

Sarah Yelland explained that a key element of the programme was to get a better understanding of how communities can do more to help themselves and reduce demand on statutory services and to help understand in what ways statutory organisations could contribute to community resilience.

Exeter CVS were co-ordinating the Community Connectors with five now full time staff employed by organisations such as Age UK and Topsham's Estuary League of Friends.

Issues were:-

- the complex nature of social prescribing and difficulty in understanding and verbalising the offer;
- identification of different means of helping - whereas direct relief and rehabilitation and caring were vital, social prescribing was focussed on advocacy and citizenship;

- continued pull of “service land” - importance of encouraging GP’s to seek to use neighbourhood and community solutions rather than “referring on”; and
- there was a genuine enthusiasm from a range of organisations.

Sarah Gibbs referred to the recently commissioned County Council initiative - One Small Step - a new, free lifestyle service aimed at helping increase the number of adults at risk of developing a long-term health conditions to take small steps towards a healthier lifestyle with a focus around alcohol misuse, mental health and smoking which would be launched on 1 February. Jo Yelland referred to the Devon County Council on-line Directory of Services “Pinpoint” which had been re-vamped and was a really good source of local services and community groups across Devon and explained that the One Small Step website and others such as an NHS site with free, self-help download Apps were all being linked into Pinpoint and that the Wellbeing Exeter Connectors were being encouraged to use this as a single source of trusted information. Wellbeing Exeter had bid to the DCLG Community Services Grant for funding to further develop Pinpoint.

It was felt that all the programmes were moving forward positively with the partner organisations working well together but that final evaluation would be critical in terms of providing (or not) the original hypothesis that social prescribing can reduce demand on statutory service.

The Chair thanked Jo Yelland and Sarah Yelland for their updates.

7

DATES OF FUTURE MEETINGS

Future meetings, commencing at 2.00pm, were scheduled for:-

11 April 2017
 11 July 2017
 12 September 2017
 31 October 2017
 30 January 2018
 10 April 2018
 10 July 2018
 11 September 2018

(The meeting commenced at 2.00 pm and closed at 3.54 pm)

Chair

This page is intentionally left blank

**UPDATE ON TASK AND FINISH GROUP MEMBERSHIP (COUNCILLORS AND OFFICERS)
FOLLOWING RE-STRUCTURE JUNE 2017**

TOPIC	CHAIR	MEMBERS	COMMENTS
City Centre Strategy	Cllr Sills	<p>Cllr Brimble Cllr Foggin Cllr Hannaford Cllr Morse Cllr Musgrave Cllr Sheldon Cllr Wood Cllr Wardle David Bartram Victoria Hatfield</p> <p><u>Removed:-</u> Cllr Sutton Cllr Denham Cllr Robson Bindu Arjoon</p> <p><u>To be invited:-</u> Cllr Sills</p>	
Cooperative Councils	Cllr Brimble	<p>Cllr Branston Cllr Musgrave Cllr Newby Cllr Sheldon Cllr Sutton Cllr Wardle Cllr Wood Victoria Hatfield Karen Jamieson Jo Pearce Melinda Pogue-Jackson Dawn Rivers Caroline Winyard</p>	One meeting left for this Group so membership not changed.

**UPDATE ON TASK AND FINISH GROUP MEMBERSHIP (COUNCILLORS AND OFFICERS)
FOLLOWING RE-STRUCTURE JUNE 2017**

Sports Strategy	Cllr Harvey	<p>Cllr Bialyk Cllr Branston Cllr Foggin Cllr David Henson Cllr Musgrave Cllr Newby Paul Faulkner Andrew Goulbourne Victoria Hatfield Catherine Hill Mark Parkinson Dawn Rivers</p> <p><u>Removed:-</u> Bindu Arjoon</p> <p><u>To be invited:-</u> Cllr Sills Cllr Wardle Jo Yelland</p>	
Landlord Accreditation	Cllr Wardle	<p>Cllr Brimble Cllr Ashwood Cllr Lyons Cllr Mitchell Cllr Morse Cllr Musgrave Cllr Owen Keith Williams Claire Hope</p>	One meeting left for this Group so membership not changed.
Maximising Usage of Empty Commercial Properties	Cllr Lyons	<p>Cllr Wardle Cllr Pearson Cllr Newby Cllr Musgrave Cllr Y Henson Cllr Denham Cllr Prowse Mark Parkinson Elaine Oliver Goran Molin Maureen Gori-de-Murden</p>	Membership not changed at present pending meeting with relevant Portfolio Holders.

**UPDATE ON TASK AND FINISH GROUP MEMBERSHIP (COUNCILLORS AND OFFICERS)
FOLLOWING RE-STRUCTURE JUNE 2017**

Green Travel Plans	Cllr Foggin Lead Councillor on this Spotlight Review	Cllr Brimble Cllr Hannan Cllr Harvey Cllr Musgrave Cllr Wardle Andy Robbins Will Pratt (DCC)	Membership not changed – Group due to meet with Chair of Planning/Portfolio Holder for City Development to discuss suggestions which resulted from this Spotlight Review.
Homelessness Review Group (Exeter and Teignbridge)	Review Group No Chair	Cllr Foale Cllr Hannan Cllr Ford (T) Cllr Clemens (T) Cllr Bulilvant (T) Cllr Brodie (T) Cllr Lyons Cllr Mitchell Cllr Morse Cllr Newby Cllr Wardle Cllr Wood Nicola Forsdyke James Toler (T) Mark Jolly Chris Stocks <u>Removed:-</u> Bindu Arjoon <u>To be invited:-</u> Jo Yelland	

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank